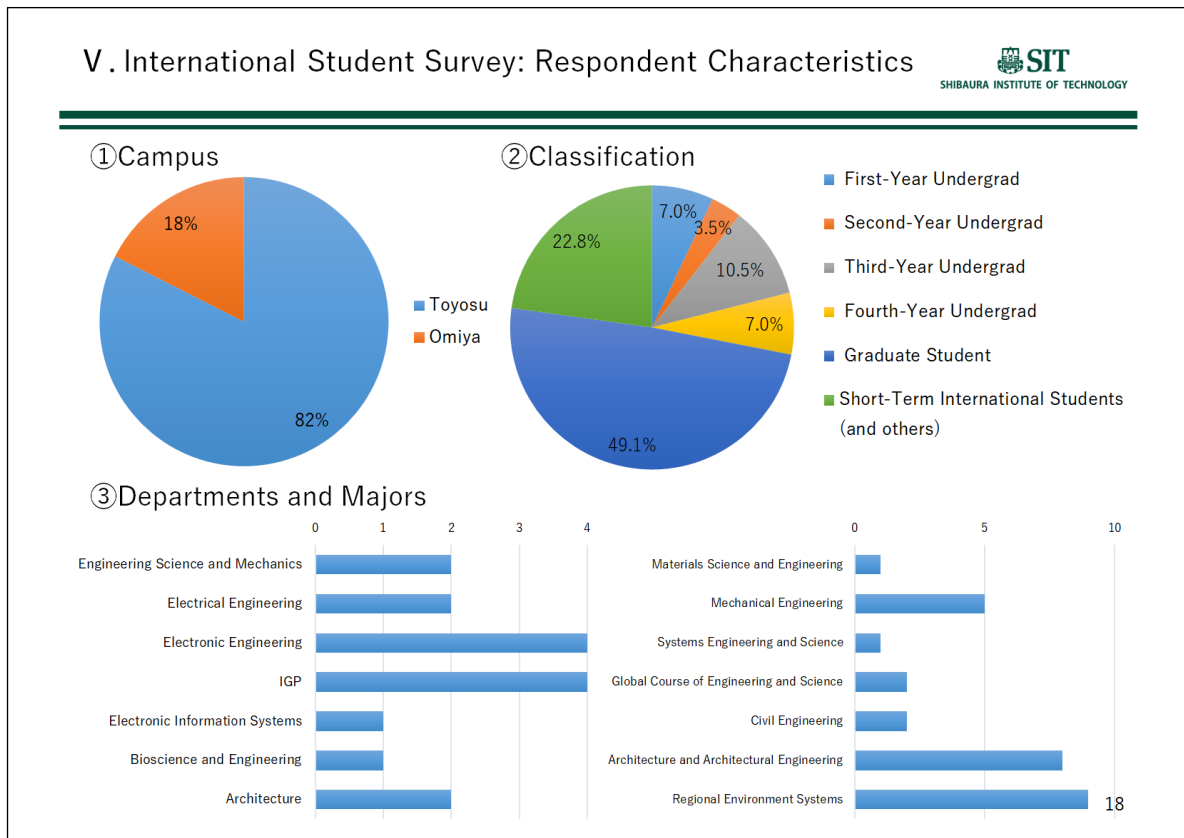


3.2 Various data

1) Result summary of Library Satisfaction Survey



Q10. Please evaluate the following with five levels.

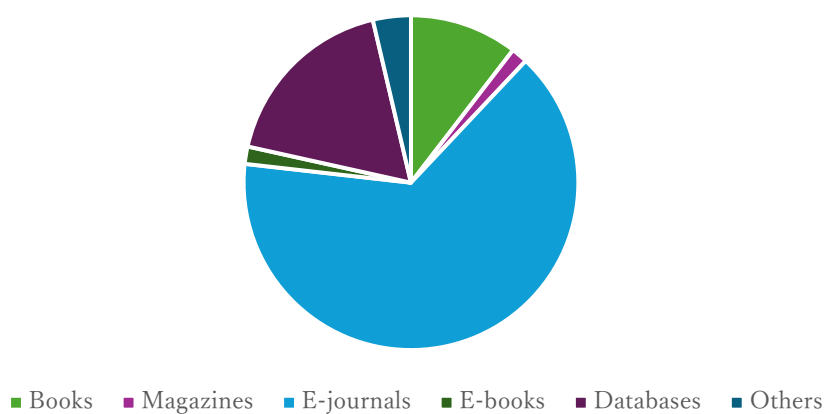


2) Breakdown of library material cost

unit : 1,000JPY

Books	Japanese	21,239	10.4%
	Foreign	5,951	
	Total	27,190	
Magazines	Japanese	3,317	1.6%
	Foreign	809	
	Total	4,126	
E-journals	Japanese	6,846	64.8%
	Foreign	161,801	
	Total	168,647	
E-books	Japanese	1,572	1.7%
	Foreign	2,789	
	Total	4,362	
Databases	Japanese	12,192	17.8%
	Foreign	34,318	
	Total	46,511	
Others	Total	9,548	3.7%
	Grand total	260,384	

Share of library materials



E-journals and databases represent over 80% of the total.

3) Actual utilization

3)-1 Number of visitors

In light of the expansion of e-materials, we considered e-material users as online visitors when conducting a fact-finding survey.

- Actual visitors

Campus	FY 2023	FY 2024	FY 2025
Toyosu	118,766	129,769	148,348
Omiya	106,435	117,946	120,973
Total	225,201	247,715	269,321

- Online visitors (Number of access for DB (database) + DL (download) number of theses)

	FY 2023	FY 2024	FY 2025
Total	510,255	523,634	451,641

- Numbers of alumni and alumnae users

Campus	FY 2023	FY 2024	FY 2025
Toyosu	685	514	748
Omiya	333	306	381
Total	1,018	820	1,129

Graduates, retired teachers and staff User Guide

1. Opening hours

Monday-Friday 8:30-21:00 Saturday 8:30-20:00

Library opening hours are subject to change. Please check the opening schedule before visiting the library.

2. Services available

- Borrowing of materials from the library collection (10 books, 3 weeks) / Photocopying of materials within the scope of the Copyright Act (10 yen per black-and-white page).
- Reference service for the library's collection.

3. Services not available

- Use of electronic resources (databases, etc.) / Use of private rooms and group study rooms
- Matters related to mutual use with other institutions (e.g. photocopying of materials from other universities, borrowing materials from other universities, etc.).

4. S.I.T. Library card (library card)

- Applications are accepted at the counter and on the library website, and cards are issued at the counter.
- Renewal procedures are required every year. Renewal is available at the counter.
- Card holders can enter and exit the library by holding the card over the entrance/exit gate.

If you are looking for materials or have any questions, please feel free to contact library staff.



Shibaura Institute of Technology
<https://lib.shibaura-it.ac.jp>

Toyosu Library TEL 03-5859-7460
Omiya Library TEL 048-687-5104

For Graduating Seniors

We issue “SIT Library Card” for graduates.

With this card, you can read and borrow books in SIT Library.

Application is free of charge.



- 本証は、他人に貸与または譲渡できません。
This card cannot be lent or transferred to others.
- 本証を紛失したときには、図書館に届け出てください。
If you lose this card, please notify the library.
- このカードを提示することにより、豊洲・大宮図書館の資料利用ができます。
By presenting this card, you can use materials in Toyosu, Omiya libraries.
- 開館日・開館時間については、図書館ホームページをご参照ください。
Please refer to the library website for opening dates and hours.
[Library website <https://lib.shibaura-it.ac.jp/>]

Shibaura Institute of Technology Toyosu Library: 03-5859-7460
Omiya Library: 048-687-5103

To apply :

Please fill in all necessary information on the Library website.

<https://lib.shibaura-it.ac.jp/inquiries/cardform>

*Your personal information will be used only for the purpose of issuing your SIT Library Card.

When the card is ready, we will email you.

Please bring your ID card and receive it at the library counter.

*The card expiration date is one year until the end of March of the relevant year. If the expiration date has passed, please perform the renewal procedure.



Toyosu: 3-7-5 Toyosu, Koto-ku, Tokyo

tlib@ow.shibaura-it.ac.jp

Omiya: 307 Fukasaku, Minuma-ku, Saitama-shi, Saitama

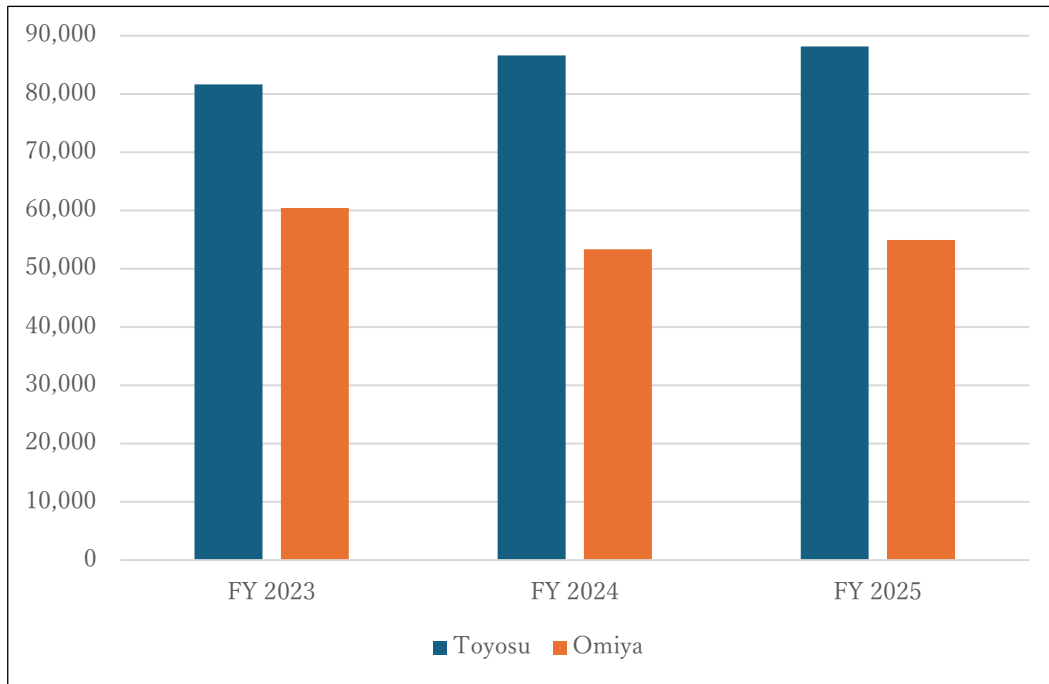
olib@ow.shibaura-it.ac.jp



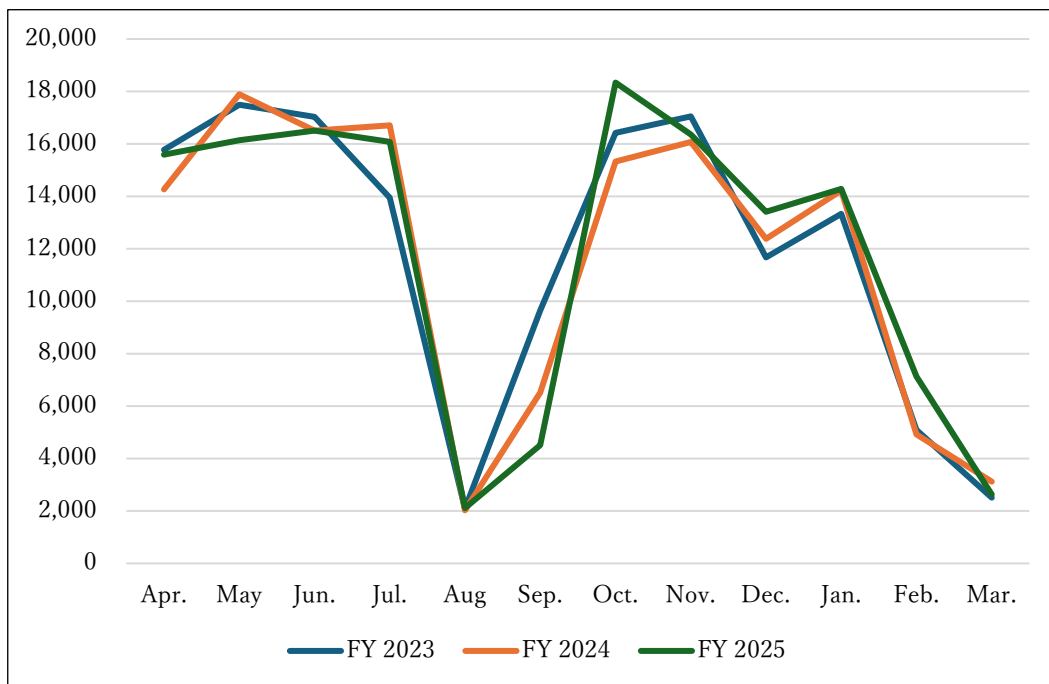
SIT Library

3)-2 Numbers lent

Campus	FY 2023	FY 2024	FY 2025
Toyosu	81,632	86,618	88,168
Omiya	60,430	53,352	54,934
Total	142,062	139,970	143,102



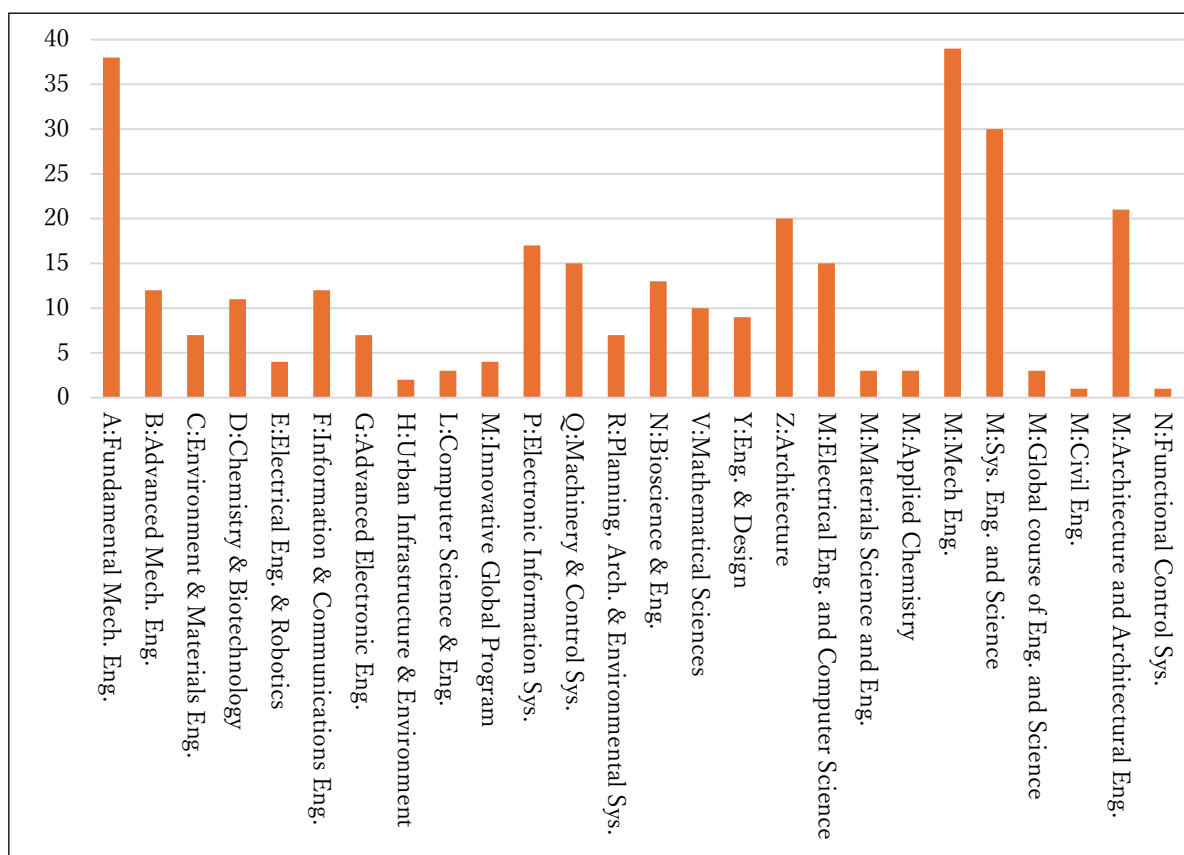
Monthly transition



- Long-term loan of notebook PCs (half-term)

In the second half of FY2021, the library started long-term (half-term) loan of notebook PCs, which had been handled by the Academic Affairs Division, for online classes. In FY2025, 212 notebook PCs were loaned out a total of 315 times. Students' demand for notebook PCs was high, and all the PCs were on loan.

Actual number of notebook PCs loaned by faculty and grade (not including renewals)



Shibaura Institute of Technology Library

ACCESS
SHIBURA INSTITUTE OF TECHNOLOGY

Electronic Resources
General Information
Services

Shibaura Institute of Technology Library > Long-Term Lending of Laptop PCs -for SIT students only-

Long-Term Lending of Laptop PCs

Before making inquiries, please refer to the "[Frequently Asked Questions](#)" section.

Please note that the built-in camera on the loaned laptop may not function reliably, and we are unable to provide repairs or replacements.

If you need a camera, please prepare a USB external webcam yourself.

If the loaned laptop does not meet your needs, please purchase a PC that has the necessary functions.

1. Lending eligibility [for students only]

In principle, students who are having difficulty taking classes or writing assignments due to insufficient specifications or malfunction of their PCs.

2. Loan period

Semesterly (August and March: Renewal is possible) Short-term loans are not available.

3. How to apply for a new loaner PC

- Access the laptop loan application site (URL below), check the "Application Details: New Application" box, enter the necessary information, accept the terms of use, and then press the "Send" button.
[Laptop PC loan request site \(on-campus and for students only\)](#)
- You will receive an e-mail from the library confirming your renewal application.
Please follow the instructions in the e-mail and complete the borrowing procedure at the library.
(Note: The number of PCs is limited, so we may not be able to meet your request depending on the availability of PCs.
Please do not dispose of the box in which you checked out the book, as it will be used when you return the book.

- Prize for the best reader

1st place: 568 books



2025 Best Reader Award



We honored and interviewed fourth-year undergraduate students
who borrowed and read the largest number of books during their time at the university

Research and the Library

- In addition to books, I used electronic journals and past master's theses to research previous studies and the latest developments. I frequently referred to major journals such as the Transactions of the Japan Society of Mechanical Engineers and the AIAA Journal, and I recommend reading the conclusion of research papers first.
- I often used the Scopus database because it provides access to a large number of peer-reviewed papers, making it a highly reliable source for literature reviews.
- To build a strong foundation for my research, I used OPAC to find specialized books and databases such as SIT Search to collect academic papers and past master's theses.
- I regularly used the document delivery and photocopy request services to obtain materials quickly. I also used CAS SciFinder for chemistry-related research, and library workshops helped me make more effective use of the database.
- Books provided broad and systematic knowledge that complemented research papers. The library's book request service was especially useful for accessing materials beyond the library's collection.
- During long-term loan periods, I borrowed multiple technical books and applied the knowledge I gained to research, system development, programming, and digital art projects.
- ACM Digital Library and IEEE Xplore were essential resources that I used almost every day to search for and collect references for my research.








Study Abroad, PBL, and TOEIC

- Studying abroad allowed me to attend lectures taught in English by local instructors and experience firsthand the differences between transportation systems in Japan and the United Kingdom. It was an extremely meaningful experience.
- Realizing the importance of reading research papers in English motivated me to begin studying the language. More than earning certifications, developing the ability to read academic papers in my field without hesitation has been highly beneficial to my research activities.
- In my first year, I participated in a language training program, and in my second and third years, I joined an architecture-related gPBL program. My motivation was simple—I was interested. Every year, I made a conscious effort to challenge myself with something new.
- The library has an excellent collection of TOEIC preparation materials, which I used extensively in my studies. Purchasing multiple practice books personally would have been financially burdensome, so they were a tremendous help.

Career Paths (Employment and Graduate School)

- I struggled to prepare for the mock lessons and mock interviews for the second round of the hiring process. I worked on my preparation with the help of the Career Support Office, and used the seminar rooms in the library for my online interviews.
- When it comes to job hunting, I think it's important to start by participating in internships. I also recommend researching companies across a wide range of fields, not just your own area of specialization.
- Although *Shikiho* features many Japanese companies, I found it to be a valuable resource.
- I wrote my statement of purpose while referring to *New Edition: University Transfer & Graduate School—This Is How You Do It! Statement of Purpose & Interview Preparation* (Okumura Shoten).

Advice to Junior Students

- I myself didn't used to like books. However, I realized it wasn't because I disliked reading—it was because I wasn't reading books that interested me. I encourage everyone to explore books on topics that spark their curiosity.
- Many of you probably have long commutes. Instead of only using your smartphone, try reading a book. Browsing the library shelves and borrowing books that catch your eye may lead to enjoyable and unexpected discoveries.
- I believe the library is one of the most valuable places on campus. Reading a wide variety of books expanded my imagination, inspired my creative work and programming, and encouraged me to visit the library regularly. Since it also offers books on travel and many other topics, it can make student life even more rewarding.
- As I worked on job hunting and my graduation thesis, I found that my reading habit made it much easier to process large amounts of written information. Developing a habit of reading books that interest you—not only specialized texts—will also help when you begin your research activities.
- Although e-books and generative AI have made information more accessible, printed books are still valuable for systematic learning and certification study. They make it easier to understand the overall structure of a subject and stay motivated, while novels and other books also provide the enjoyment of immersive reading.
- Since many specialized books are expensive, I highly recommend making active use of the library for coursework, research, and certification preparation instead of purchasing every book yourself.
- Borrowing books from the library offers excellent value, and services such as document delivery provide access to materials that are otherwise difficult to obtain. These services are a major advantage of university libraries over public libraries.

Thank you for your cooperation!

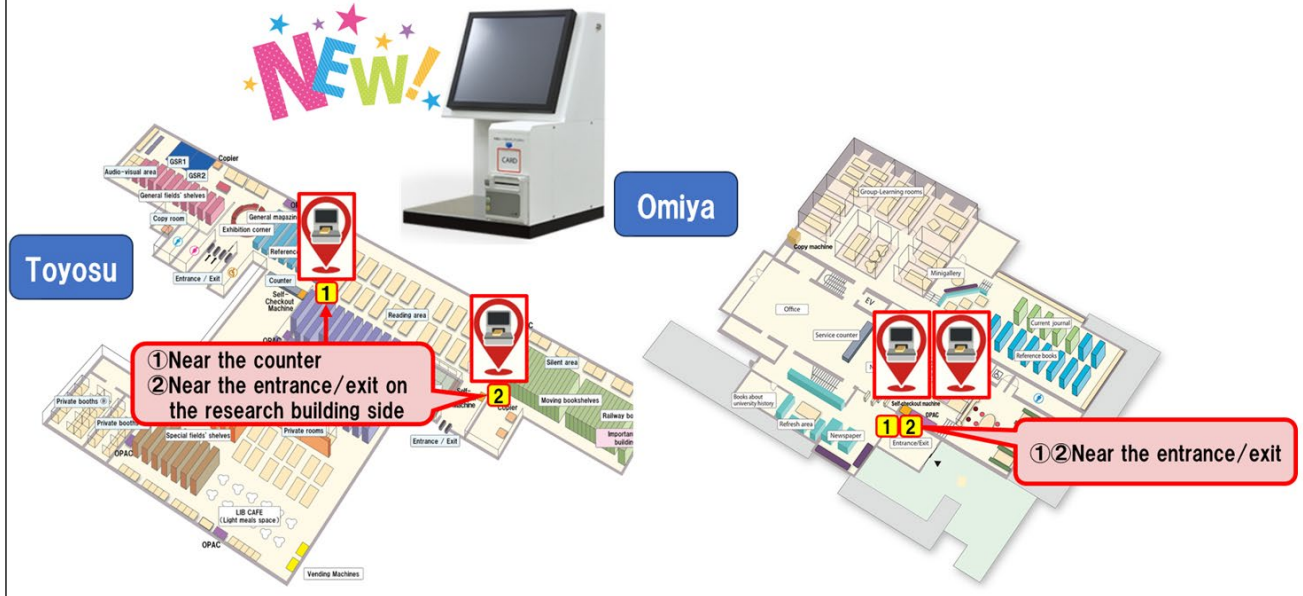
4) Facility use

- Facility use for Winter Intensive Course (Tea Ceremony Experience) of SIT junior and senior high school

SIT junior and senior high school students experienced tea ceremony in the Japanese-style room of the library on August 28th and December 22nd, 2025.

- In response to student requests gathered through the Library User Satisfaction Survey, two RFID self-checkout machines were installed in each library in January 2026.

Self-Checkout Machines have been installed !



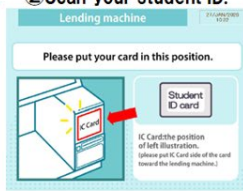
【Self-Checkout Machine】

How to Use the Self-Checkout Machine

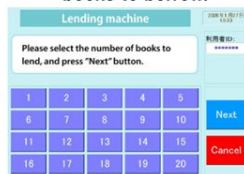
① Please touch the screen to begin.



② Scan your student ID.



③ Select the number of books to borrow.



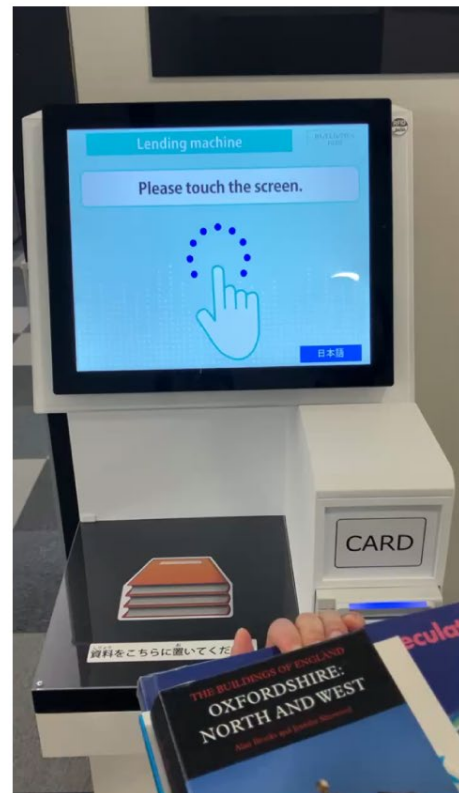
④ Place the materials on the scanning area.



⑤ When all items are displayed, press "Lending"



⑥ Please select whether to print the receipt.



6) List of ScombZ

Month	Title
Whole year	Introduction of recommended resources for job hunting
	Notice of publisher-sponsored webinars, etc.
Apr.	【Toyosu】 Special Exhibition “Congratulations on your enrolment and promotion! ~What kind of year do you want 2025 to be? ~”
	【Notebook PC loan service resumes】 From 1:00 p.m. on April 9 (Wed.)
	Introduction of a new database for FY2025
	Information on CAS SciFinder online workshop
	Notice of publisher-sponsored webinars, etc.
	【Omiya】 Special Exhibition “Welcome to SIT!”
	Job-hunting seminar: “How to Choose a Company” 【Co-organized by SIT library and career support section】
May	Notice of "Book Garden (Book Selection Event) "
	Library Sunday Opening
Jun.	【Toyosu】 Student Co-operative Summer Exhibition “From Research to Real-World Impact: Connecting the Future through VR”
	【Omiya】 Special Exhibition “Robots × Books: Building Connections for Society
	Please help us by returning notebook PCs on long-term loan as soon as possible.
	Long-term book lending in summer season
Jul.	Notice from the library 【Information on renewal procedures for students borrowing notebook PCs】
	Suspension of material copying & off-campus loan services during summer holiday
	Notice of publication of library newsletter "OH! MY LIB CAFE No. 51"
Aug.	Notice of publication of “Library Annual Report FY2024”
Sep.	Please participate in the library satisfaction survey via ScombZ and get a present!
	Notice of free distribution of disposal materials
	【Toyosu】 Special Exhibition: Literature written by researchers, engineers and scientists
	Notice to students borrowing notebook PCs (Windows 10): Request to upgrade to Windows 11
Oct.	Please help us by returning notebook PCs on long-term loan as soon as possible.
	【Omiya】 Special Exhibition “Let’s get designing!”
	【Omiya】 Special Exhibition “Let's go and cheer on the qualifiers for the 102 nd Hakone Ekiden!”
Nov.	【Online seminar will be held on December 2】 “How to choose a company: Securities Report discloses company information”
	Notice of the camera function for notebook PC loan
	Long-term book lending in winter season
	Request for confirmation of PC repair status and early return on long-term loan PCs
	【Toyosu】 Special Exhibition “The 1 st Book that expands your knowledge”
	Material copying & off-campus loan services during winter holiday
	Library Sunday opening (Jan.)
Jan.	Library self-checkout machines have been installed
	Long-term book lending in spring season
	【For prospective graduating students】 Return of notebook PCs
	【For prospective graduating students】 Issuance of library cards
	【Information】 Issuance of library cards for graduate students
	Result of FY2025 Library Satisfaction Survey
	Long-term book lending in spring season
	Prize for best reader FY2025
	Information - Seminar “How to choose a company: Securities report discloses company information” video and materials are available
Feb.	Notice from the library 【Information on renewal procedures for students borrowing notebook PCs】
	Deadline of borrowing and copy requests to other universities at the end of the fiscal year and due date for receipt
	For students who made notebook PC loan renewal from My Library (Request for renewal procedures)
	Notice: new loan of notebook PCs will be temporarily suspended
	Request for the prompt return of notebook PCs on long-term loan
	Notice of publication of library newsletter "OH! MY LIB CAFE No. 52"
Mar.	For students advancing to graduate school (Due date for returning borrowed materials)

7) Activities record of the Library Research Committee of Railway Technology Material in FY2025

(1) Digitization of donated items

For materials not published as books, such as flyers and administrative documents, digitization has been carried out where copyright permitted, while their future handling remains under consideration. The scanning process was completed in FY2025. We will continue converting these materials to DVD format and plan to create bibliographic records for them. /

(2) Redistribution of donated items to other organizations

Some of the donated materials were not held by the National Diet Library. Due to limited storage space at SIT and in order to provide broader access to these materials, prewar railway timetables, trade magazines, and books unrelated to railways were donated to the National Diet Library.

In addition, duplicate items from the collection donated by the JR Shikoku Tadotsu Plant were donated to the Kyoto Railway Museum. As some older posters have historical value, their donation to the National Showa Memorial Museum(Showa-kan) is currently under consideration.

(3) Utilization of donated items

The number of loans to outside-university visitors has been increasing, reaching 9 loans in FY2025 as shown in Table 1. Four of these were unpublished internal documents of Japanese National Railways (JNR), demonstrating the unique value of the collection.

6th Apr. 2026, Prof. Dr. Goro FUJITA /2026.4.6

(4) Update of the Shibaura Railway Engineering Gallery Leaflet

The leaflet was updated to reflect newly added collection items and changes to the gallery layout.

(5) Support for an external study visit on collection management

Mr. Yoshihiro Imon, President of the Imon Group, visited Toyosu Library and the Shibaura Railway Engineering Gallery as part of the planning process for the Japan Railway Model Museum. During the visit, explanations were provided on the classification and preservation methods of the collections (Photo 1).

(6) Organization of committee meetings

The composition of the committee for the FY2025-2026 will remain the same. Since most of our activities are informed through this report, we decided not to hold a committee meeting for the FY2025. As the number of committee members involved in practical operations is limited, the participation of current SIT students as committee members will be considered.

Table 1: The number of loans to outside-university visitors

2025年度鉄道資料相互貸借一覧表

	依頼館略称	書誌事項
1	東京都立大学図書館	全国「未成線」大全科 / 松本典久構成・文・写真; . (旅, 1997年7月号別冊付録).
2	琉球大学附属図書館	私有貨車番号表 (昭和54年3月31日現在) / [日本国有鉄道] 運転局 [編]. / [日本国有鉄道] 運転局, [1979.3]
3	名古屋大学附属図書館	381系特急形直流電車説明書 / [日本国有鉄道] 車両設計事務所 (電気車), 車両設計事務所 (旅客車), 編集担当; 1/2.
4	名古屋大学附属図書館	381系特急形直流電車説明書 / [日本国有鉄道] 車両設計事務所 (電気車), 車両設計事務所 (旅客車), 編集担当; 2/2.
5	名古屋大学附属図書館	図説381系特急形直流電車 / 米子鉄道管理局電車研究会編; . -- 鉄道科学社, 1980.
6	東北芸術工科大学	鐵道建設物語: 盛岡工務局60年の歩み / 日本国有鉄道盛岡工務局編集. 1978.
7	大同大学図書館	名古屋臨海鉄道二十五年史: 臨海鉄道と関連事業: 写真で見る'65~'90の歩み. -- [名古屋臨海鉄道], 1990.
8	大同大学図書館	十五年のあゆみ. -- 名古屋臨海鉄道, 1981.
9	名古屋大学附属図書館	DW10形液体変速機図面集 / 日本国有鉄道車両設計事務所(動力車)編集担当; . -- 日本国有鉄道, 1978.

※貸借受付33件中9件が鉄道資料



Photo 1: External study visit on collection management